EXECUTIVE OFFICE OF THE PRESIDENT

OFFICE OF ADMINISTRATION

Washington, D.C. 20503

NOV 3 1978

Gentlemen:

Attached is a copy of the Executive Office of the President's (EOP) Request for Proposal (RFP) for an Automatic Data Processing capability to meet the needs of all EOP agencies.

Several things should be noted. This RFP involves the acquisition of two separate systems, one for the EOP Office Automation function and a second for the EOP Data Processing Function. The specification for the two systems are in Attachment IV to the RFP entitled Technical Specifications for the EOP Information Processing System. Since the requirement is to be met by two separate systems requiring two separate benchmarks it was determined that the submission dates for the proposals would be staggered. Therefore, offers for the Office Automation System are required on February 1, 1979 and Data Processing System submissions are required on April 1, 1979. Benchmark materials for the Office Automation System will be available 15 days from today and the Data Processing System material 60 days from today.

Also note that the terms and conditions and cost evaluation models for both systems are the same with the exception of a variation in the desirable features for each system. The evaluation models for the desirables is in Attachment V to the RFP. We are aware that the values of individual desirable features are not present in the evaluation models. These values will be provided concurrent with release of the benchmark materials.

I would like to thank the ADP industry for your continuing interest in this EOP acquisition and the assistance we have received through your responses to pre releases of the specification. I hope after you have reviewed the attached RFP you will continue to assist through constructive written questions concerning inconsistancies which exist or clarifications you feel require explanations. All questions of this nature will be answered and all potential offerors will receive copies.

Sincerely,

Jarrell L. Elmquist

Jarrell L. Elmquist
Contracting Officer

Attachment